

NORTHERN NEW MEXICO COLLEGE

**NORTHERN NEW MEXICO
COLLEGE BOARD OF REGENTS**

NOVEMBER 22, 2019

NORTHERN New Mexico College



NOTICE

The Board of Regents of Northern New Mexico College will hold a regular meeting on **Friday, November 22, 2019**, at **8:30AM** at the Northern New Mexico College – Española Campus, Española, New Mexico.

FINAL AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. COMMENTS FROM THE BOARD**
 - A. Board of Regents Subcommittee Reports
 - 1. Audit/Finance/Facilities Committee – Informational
 - 2. Academic and Student Affairs Committee- Informational
 - 3. Subcommittee on Regents Self Evaluation and Presidential Performance Review
 - a. Board of Regents Self Evaluation Policy and Instrument – Informational
 - b. Policy on Presidential Performance Review, Instrument (Addendum A), and Leadership Feedback – Action Required
 - B. AGB Membership – Action Required
 - 1. National Conference – April 3-5, 2020, Washington, DC – Action Required
- IV. APPROVAL OF MINUTES**
- V. PRESIDENT’S REPORT AND ANNOUNCEMENTS**
 - A. Celebrate Northern – Informational
 - B. CUP/NMICC Report – Informational
 - C. NNMC Foundation – Informational
 - D. Branch Community College Update - Informational
- VI. FACULTY SENATE PRESIDENT REPORT**
- VII. STUDENT SENATE PRESIDENT REPORT**
- VIII. STAFF REPORTS**
 - A. Provost & Vice President for Academic Affairs
 - 1. Name of Academic Schools (Organizational Chart) – Informational
 - 2. Introduction of new Assistant Provost - Informational
 - B. Vice President for Finance & Administration
 - 1. Fiscal Watch Reports – Action Required
 - 2. Budget Adjustment Reports (BARs) – Action Required
- IX. PUBLIC INPUT**
- X. DEEP DIVE**
 - A. Sharing Governance

XI. EXECUTIVE SESSION

- (1) Limited personnel matters related to the hiring, promotion, demotion, dismissal, assignment, resignation, or investigation or consideration of complaints or charges against an employer;
 - a. No items
- (2) Bargaining strategy preliminary to collective bargaining
 - a. No items
- (3) Threatened or pending litigation subject to the attorney-client privilege in which the College may be a participant; and
 - a. Annette Rodriguez Case Update
- (4) Real estate acquisition or disposal.
 - a. No Items

XII. ADJOURNMENT

In accordance with the Americans with Disabilities Act (ADA), physically challenged individuals who require special accommodations should contact the President's Office at 505-747-2140 at least one week prior to the meeting or as soon as possible.

Board of Regents Self-Evaluation

Policy Overview

This policy sets the parameters for the Northern New Mexico College Board of Regents (Board) to systematically evaluate and monitor its performance as the governing entity of Northern New Mexico College (NNMC).

Scope and Applicability

This policy addresses an annual self-evaluation by the Board of its performance and applies to all Board members.

Policy Statement

The Board acknowledges its leadership role in setting the educational and fiscal direction of the College and monitoring its various processes and shall evaluate its performance to demonstrate accountability the students, employees and community it serves.

Policy Process

The Board will evaluate its performance based on feedback from members of the Board and Executive Staff:

- A. Evaluate its performance on organizational leadership, setting and monitoring policy, improving community relations, and advocacy for the College and its students.
- B. Evaluate the Board's relationship with the President and its ability to work together toward a common goal.
- C. Evaluate how well its members support decisions made by a majority of the Board.
- D. Evaluate its role in monitoring its fiduciary role as guardians of the public trust for the continued success of the College.
- E. Evaluate its efforts to develop professionally in their Board role and in understanding and advancing new and improved strategies for teaching and learning and support for the College and its students.
- F. Any three members of the Board may call for through a resolution a special evaluation of the Board if they deem it appropriate.
- G. The Board shall complete its self-evaluation by January 31 each year and set goals for Board improvement based on the evaluation.

Statement of Accountability and Responsibility

Board members are individually and collectively responsible for the implementation of this policy.

Authority

APPROVAL:

NNMC Governing Board approved: TBD

Associated Procedures

Appendix

Board of Regents Self-Evaluation Instrument

Northern New Mexico College Board of Regents Self-Evaluation

NNMC Regents Self Evaluation (Year to be inserted)

1. Working Strategically-Goal Setting and Planning

The Board consistently and effectively engages in strategic planning – long-range focused planning with clearly defined goals for NNMC which are based on the college's mission. The Board regularly reviews the progress on the plan.

Never

Seldom

Frequently

Always

How could the Board improve in this area?

2. Board/President Relations

The Board works effectively with the President, makes clear the Board's expectations for him, and holds him accountable for meeting those expectations through a well-designed and effectively implemented evaluation process. He is provided regular formative and summative feedback on his performance.

Never

Seldom

Frequently

Always

How could the Board improve in this area?

3. Board Meetings

The Board conducts effective meetings where each Board member's perspectives are shared. Business is conducted in a professional way which inspires public confidence.

Never

Seldom

Frequently

Always

How could the Board improve in this area?

4. Financial Oversight

Board members understand the institution's budget, ask relevant questions on financial matters, and collectively exercise appropriate fiduciary responsibility. A current audit has been conducted and has been studied by the Board.

Never

Seldom

Frequently

Always

How could the Board improve in this area?

5. Policy and Governance

The Board regularly reviews its policy manual, adopts new policies in a proactive manner, follows its policies, and holds administration and staff accountable for following those policies.

Never

Seldom

Frequently

Always

How could the Board improve in this area?

6. Board Interpersonal Qualities

Board members have developed a climate where individuals can respectfully disagree with each other, where Board members demonstrate respect for one another even when opinions differ, where the trust level is high, and confidentiality is maintained.

Never

Seldom

Frequently

Always

How could the Board improve in this area?

7. Board Relations with Staff

The Board creates a climate of support for the staff in the College while at the same time avoids allowing personal friendships or personal relationships to affect Board decisions and/or policies.

Never

Seldom

Frequently

Always

How could the Board improve in this area?

8. Board Relations with Community

The Board demonstrates respect for and cooperation with its community, represents the College positively, seeks input from the community as appropriate, and effectively communicates with the community about College issues.

Never

Seldom

Frequently

Always

How could the Board improve in this area?

9. Board Development

The Board actively participates in Board development activities and training and is actively seeking to improve its operation.

Never

Seldom

Frequently

Always

How could the Board improve in this area?

10. What are the three greatest strengths of the Board?

11. In your opinion what are the three most important things the Board should focus on in the year ahead to become an even better Board of Regents?

Prather Consulting

Current NNMC Regents Policy on Presidential Performance Review:

5. Performance Review – In order to insure ongoing communication between the President and the Board concerning the President's objectives and job responsibilities as well as to achieve a mutual understanding between the parties concerning the accomplishments of such objectives and responsibilities, there shall be an annual written review of the President's performance, which shall include meeting with the President and the Board for the sole purpose of reviewing such objectives and responsibilities. Such annual reviews may include prioritizing job objectives and establishing time tables and resources for completion of such objectives. The Board shall, with input from the President, establish a schedule and evaluation instrument for the review of the President and shall allow the President sufficient time to prepare an outline of accomplishments and progress made toward attaining the performance objectives and satisfying the duties and responsibilities of the position. The processes and goals outlined in the AQIP will be considered in the President's performance review.

Proposed NNMC Regents Policy on Presidential Performance Review

5. Presidential Performance Review - This policy affirms that the President shall be formally evaluated annually no later than June 30 of each year using the process described in this policy. The intent of this policy is:

- to provide the President direction by the Board in the form of annual goals,
- to provide the President both formative and summative feedback from the Board regarding the President's performance according to the previous goals set,
- to serve as the basis for contract renewal and reemployment decisions of the President by the Board,
- to provide an opportunity for the President to be a full participant in the process.

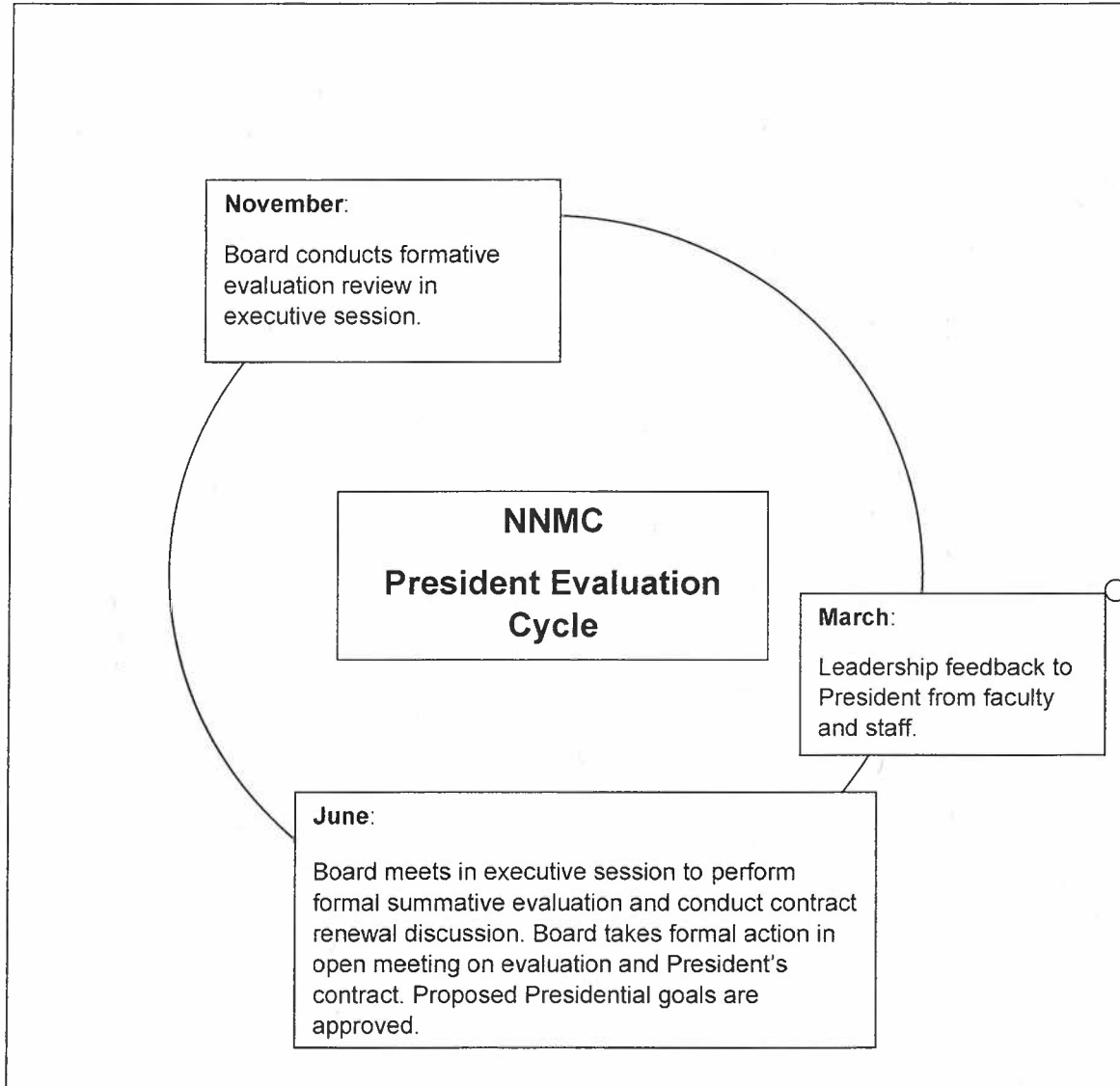
The process shall have as a minimum the following components:

- a. In June of each year, the Board will hold an executive session during which the President's performance will be formally evaluated by the Board. The Board shall provide the President written feedback which shall consist of the completion of a formal written summative evaluation using the form that is adopted as **Addendum A** to this policy. The Board shall also approve in an open meeting a set of goals proposed by the President for the President for the upcoming year. These approved goals become part of **Addendum A**. The Board and the President will come to agreement on the goals. Any extensions of the President's contract shall take place at this meeting.
- b. In March the faculty and staff will be invited to provide anonymous feedback to the President using a leadership skills assessment instrument.

Prather Consulting

- c. During the November meeting, the Board shall conduct an informal formative review of the President's performance. This meeting shall be in executive session.

The cycle is represented graphically below in Figure 1.




INSTITUTIONAL PERFORMANCE

1. Provides effective leadership in establishing and maintaining excellent student services

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

2. Provides effective leadership for maintenance and upgrade of the physical plant

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

3. Develops and executes sound personnel policies and procedures

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

4. Gives recognition due to staff, faculty and administrators for accomplishments

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

5. Programs are relevant, and accountability measures are presented to ensure excellence and quality

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

6. Access to higher education for under served and minority populations is evident, and programs to ensure their success are in place

- Exceeds Expectations
- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations
- No Opportunity to Observe

7. Technology is continuously upgraded and used as a tool to promote greater student access, learning options, service, efficiencies and productivity

- Exceeds Expectations
- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations
- No Opportunity to Observe

**INSTITUTIONAL LEADERSHIP**

8. Is informed about developments in education, and particularly colleges for the under served

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|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

9. Provides leadership for the professional development of staff, and maintains own professional development

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|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

10. Implements College operations pursuant to policy, statutes, and regulations

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

11. Possesses a vision, assists the board in establishing goals, and provides leadership for others to progress toward vision and goals

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| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

12. Identifies and analyzes problems and issues confronting the institution and recommends and implements appropriate changes and directions

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| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially meets Expectations | |

13. Provides for involvement of students in decision-making which affects them

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

14. Maintains and supports the value of excellence and quality within the institution

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

15. Develops the technology resources of Northern to promote greater efficiencies

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

16. Promotes inclusiveness in the NNMC community

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

17. Produces and executes a collaborative, well-thought out strategic plan for the institution

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

18. Relates the budget priorities to the NNMC mission, goals, and strategic direction

- Exceeds Expectations
- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations
- No Opportunity to Observe

19. Creates an atmosphere which contributes to positive morale of faculty and staff

- Exceeds Expectations
- Meets Expectations
- Partially meets Expectations
- Does Not Meet Expectations
- No Opportunity to Observe



ACCREDITATION

20. Is knowledgeable of requirements for institution and program accreditation

- Exceeds Expectations
- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations
- No Opportunity to Observe

21. Has effectively planned and implemented the self-assessment process

- Exceeds Expectations
- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations
- No Opportunity to Observe

22. Involves the Regents appropriately in the accreditation process and keeps the Regents well informed

- Exceeds Expectations
- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations
- No Opportunity to Observe


EXTERNAL RELATIONS

23. Works to develop constructive and appropriate relationships with the news media and other public relations venues in the community

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

24. Encourages involvement from and respects all constituencies and gives their issues fair and balanced consideration

- | | |
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| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

25. Presents a positive image for NNMC

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

26. Develops useful strategies for building community partners and forms new partnerships and collaborations as a result

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

27. Represents the needs of the College to appropriate federal and state level legislators and the New Mexico Higher Education Department

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

28. Understands state and federal trends and decisions and keeps others informed of their impact on NNMC

- Exceeds Expectations
- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations
- No Opportunity to Observe

29. Is visible at and takes part in campus and community activities and functions

- Exceeds Expectations
- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations
- No Opportunity to Observe

30. Acts as a leader in the community

- Exceeds Expectations
- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations
- No Opportunity to Observe


BUDGETARY/FISCAL MANAGEMENT

31. Provides sound fiscal management, including the ability to address budgetary matters in a way that achieves more efficient and effective use of resources

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

32. Develops and support appropriate strategies of attracting funds to Northern

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

33. Is transparent and promotes College-wide understanding of finance as it affects the institution

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

34. Assures that budgeting shall not deviate materially from the mission statement, strategic direction, and Board priorities, or risk the College's financial stability

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |


RELATIONS WITH THE BOARD OF REGENTS

35. Offers professional advice to the Board based on thorough study, analysis and sound educational principles on items requiring Board action

- Exceeds Expectations
 Does Not Meet Expectations
 Meets Expectations
 No Opportunity to Observe
 Partially Meets Expectations

36. Carries out Board governance policies in a conscientious manner

- Exceeds Expectations
 Does Not Meet Expectations
 Meets Expectations
 No Opportunity to Observe
 Partially Meets Expectations

37. Communicates effectively with Board members to inform and resolve issues of interest

- Exceeds Expectations
 Does Not Meet Expectations
 Meets Expectations
 No Opportunity to Observe
 Partially Meets Expectations

38. Prepares for Board of Regents meetings in an efficient and timely manner

- Exceeds Expectations
 Does Not Meet Expectations
 Meets Expectations
 No Opportunity to Observe
 Partially Meets Expectations

39. Keeps the Board informed of all actual and anticipated litigation, specific community concerns, adverse media coverage, trends, and internal or external changes

- Exceeds Expectations
 Does Not Meet Expectations
 Meets Expectations
 No Opportunity to Observe
 Partially Meets Expectations

40. Provides information to the entire Board when filling requests for information

- Exceeds Expectations
- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations
- No Opportunity to Observe

41. Provides effective support to the operations of the Board

- Exceeds Expectations
- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations
- No Opportunity to Observe


PERSONAL QUALITIES

42. Exercises good judgment in dealing with sensitive issues between people and groups

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

43. Is well organized and efficient in accomplishment of goals and objectives

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

44. Is willing to re-evaluate and revise decisions if necessary

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

45. Encourages the development of and exhibits respect for all groups in the decision making process

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

46. Is sensitive to differing needs in a community of racial and ethnic diversity

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

47. Maintains high standards for ethics, honesty and integrity in all personal and professional relationships and dealings

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

48. Presents a professional demeanor in all situations

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

49. Undertakes tasks with enthusiasm and sees them through to completion

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

50. Is innovative in solving serious problems and deals with crisis situations calmly and effectively

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |


SPECIFIC PERFORMANCE GOALS FOR THE 2017-2018 YEAR

51. Explore innovative strategic enrollment initiatives (Eagle Pathways Program, Senior Discount Classes)

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

52. Develop strategies for faculty and staff salary increases

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

53. Lay foundation for dual-campus energy audit

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

54. Explore options for use of college property near El Vado lake

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

55. Begin design of the implementation plan for the College's Strategic Direction

- | | |
|--|--|
| <input type="radio"/> Exceeds Expectations | <input type="radio"/> Does Not Meet Expectations |
| <input type="radio"/> Meets Expectations | <input type="radio"/> No Opportunity to Observe |
| <input type="radio"/> Partially Meets Expectations | |

56. Assist the Northern Foundation in strategic engagement of previously untapped resources for fund-raising.

- Exceeds Expectations
- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations
- No Opportunity to Observe



COMMENTS

57. As a Regent at NNMC what comments or observations would you like to share with the President regarding your perceptions of his performance?

NORTHERN New Mexico College



360 LPI Feedback from Staff for President Rick Bailey

360 Leadership Practices Feedback for President Rick Bailey

The following 30 questions ask your perceptions on important leadership practices demonstrated by NNMC President Rick Bailey. Your candid feedback will be very important in helping him continue to improve his leadership skills. This survey is anonymous and your candid feedback will be greatly appreciated by President Bailey.

1. Seeks out challenging opportunities that test his own skills and abilities.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. Talks about future trends that will influence how our work is done.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Develops cooperative relationships among the people he works with.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Sets a personal example of what he expects from others.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Praises people for a job well done.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. Challenges people to try out new and innovative approaches to their work.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Describes a compelling image of what our future could be like.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. Actively listens to diverse points of view.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Spends time and energy on making certain that the people he works with adhere to the principles and standards that have been agreed on.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10. Makes it a point to let people know about his/her confidence in their abilities.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

11. Searches outside the formal boundaries of his organization for innovative ways to improve what we do.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

12. Appeals to others to share an exciting dream of the future.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

13. Treats others with dignity and respect.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

14. Follows through on the promises that he makes.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

15. Makes sure that people are creatively rewarded for their contributions to the success of projects.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

16. Asks "What can we learn?" when things do not go as expected.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

17. Shows others how their long-term interests can be realized by enlisting in a common vision.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

18. Supports the decisions that people make on their own.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

19. Is clear about his philosophy of leadership.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

20. Publicly recognizes people who exemplify commitment to shared values.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

21. Experiments and takes risks even when there is a chance of failure.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

22. Is contagiously enthusiastic and positive about future possibilities.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

23. Gives people a great deal of freedom and choice in deciding how to do their work.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

24. Makes certain that we set achievable goals, make concrete plans, and establish measurable milestones for the projects and programs that we work on.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

25. Finds ways to celebrate accomplishments.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

26. Takes the initiative to overcome obstacles even when outcomes are uncertain.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

27. Speaks with genuine conviction about the higher meaning and purpose of our work.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

28. Ensures that people grow in their jobs by learning new skills and developing themselves.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

29. Makes progress toward goals one step at a time.

Almost Never	Occasionally	Fairly Often	Very Frequently	Almost Always	No Opportunity to Observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

30. Gives the members of the team lots of appreciation and support for their contributions.

Almost Never

Occasionally

Fairly Often

Very Frequently

Almost Always

No Opportunity to Observe

31. Are there any suggestions you would like to offer on how President Bailey could improve his leadership skills? Thank you very much for taking the time to complete this assessment.



MEMORANDUM

To: Board of Regents,
Northern New Mexico College

From: Richard J. Bailey, Jr., Ph.D.
President

Date: November 22, 2019

Re: Board of Regents Meeting Minutes

Issue

Northern New Mexico College (NNMC) provides, on a monthly basis, Board of Regents Minutes from the previous month for approval.

Recommendation

Staff recommends that the Board of Regents approve the attached Board of Regents Minutes for October 21, 2019 and November 13, 2019 as submitted or if applicable, as amended.

**NORTHERN NEW MEXICO COLLEGE
BOARD OF REGENTS MEETING
OCTOBER 21, 2019**

A Regular Meeting of the Board of Regents of Northern New Mexico College was held on Monday, October 21, 2019, in the Board Room of Northern New Mexico College, Española Campus. Regents Present (Roll Call was taken): Michael A. Martin, Porter Swentzell, Ph.D., Erica Rita Velarde. Regents Tomas Rodriguez and Damian L. Martinez, Esq. were not in attendance. The Board of Regents meeting was called to order at 8:38AM.

Northern New Mexico College Staff Present: President Richard J. Bailey, Jr., Ph.D.; Ricky A. Bejarano, CPA, CGMA, Vice President for Finance & Administration; Ivan Lopez Hurtado, PhD, Provost & Vice President for Academic Affairs; Chris Trujillo, IT; Evette Abeyta, Budget Director; Vince Lithgow, Comptroller; and Amy Pena, Executive Assistant to the President/Board Secretary.

Others Present: Kyle Land, Rio Grande Sun; Jake Arnold; John Ussery; Barbara Campbell and Anne Keener, members of the El Rito Art Association;

I. CALL TO ORDER

Board President Martin called the meeting to order at 8:38AM.

II. APPROVAL OF AGENDA

Board President Martin stated the first item on the Agenda is Approval of Agenda and entertained a motion to approve the Agenda.

Regent Velarde moved to approve the Agenda as presented. Second - Regent Swentzell. Motion passed unanimously.

III. COMMENTS FROM THE BOARD

A. Moment of Silence for Senator Carlos Cisneros

Board President Martin requested a moment of silence for Senator Cisneros.

Board President Martin asked if any members of the Board of Regents had any comments regarding Senator Cisneros.

President Bailey stated regarding Senator Cisneros, in the three years he has known him, the Senator was always a champion of this campus. He was always a champion of the College and everyone knows there were some dark days in there and he was always a fighter for the College. He was always a fighter for us and he had a smile that would light up a room and positivity and enthusiasm that kept us even our most challenging times moving forward. And he was an inspiration to all of us.

There are many of us, whose faith tells us that we will see him again sometime and I look forward to that day and he is someone that although we miss him, his legacy lives on here in the village and throughout the community. Regent Swentzell stated he is glad there is a recognition of those allies and recognition of their service not only to the College but to everyone. Regent Velarde thanked Senator Cisneros for his service.

B. El Rito Art Association

Regent Martin stated he was fortunate enough to attend the event at the Mercado. Regent Martin thanked Barbara Campbell and Anne Keener for putting on this event. Barbara Campbell thanked the Board of Regents for giving them the space. Ms. Campbell stated she would like to apologize for the confusion with the key. She knows President Bailey got a call that the key that they had given the Artist Residency people had been lost and they then found it and they didn't realize how valuable it was and they now have a whole new system. They also decided the Pueblito Complex has been renamed the Art Plaza.

They do have a request regarding Luos Peña who married Beata Tsosie. During one studio tour Luis had a program who got a lot of the students involved in painting a mural on the Martin's Gas Station. Ms. Campbell met with Mr. Peña and asked him if he would be willing to do some murals around the art plaza and have some of the young kids involved. He was extremely excited about this. Ms. Campbell stated they will prepare a proposal and present it to the Board of Regents for next year.

Ms. Campbell stated the latest idea is to start a ceramic program that would be open to the community one day a week. There would be someone there to oversee it. As soon as the kiln is ready and Ms. Campbell has reached out to NM Potters Association for tools and equipment. They have a small amount of money to purchase wheels at first. This would be the first studio project.

Ms. Campbell stated for next year, they applied for the Northern New Mexico Heritage Grant which would allow for three lectures that will present professional artists life experiences. How they became professional, business issues and what their lives were like to help inspire younger people and they would have mentors to help them get into the commercial part of the art world.

Mr. John Ussery stated he came back from Taos where his wife performed her one woman show. That came about through the acting workshop at the College. These things ripple out. Ms. Campbell stated NM was awarded the contract for the Christmas Tree for the Washington mall this year. The District Forrest Ranger reach out and they made a number of ornaments that were sent with the Christmas Tree. One of the workshops was by Carmen Campos and they will ask her to come back to do a workshop on tin making. Ms. Campbell again thanked the Board of Regents for the space and there are a number of ideas coming forward.

President Bailey stated this was the third year the Studio Tour was hosted at the College and the goal of this was to reconnect the campus to the Village. That was a good first step. The El Rito Art Association has been a real partner for the College. The Art Association agreed to be the lead agency for events at the El Rito Campus. The College signed a Memorandum of Agreement with the Art Association and allowed them to use the Pueblito as a Community Space. They have taken this and run with it. As much as the College was limping along it is now going strong. When budgets get inside the first two things that get cut our career technical education opportunities and the artist those first two things. Obviously because they're expensive. Now with what the College is doing and the movement that it is making, it is going to be able to solve both of those things. And this campus will not only be a home for this, but I think it will also be a regional hub for a lot

of diverse arts. Barbara Campbell stated the El Rito Art Association is a 501c(3) and they are able to write grants. One of the things they will probably ask the Board of Regents for at some point is what if they were renting the space, what is the in-kind equivalency be. So, at some point they would like to have say, we have the space is valued at this much that the College's donated for our use but here's what that value is. President Bailey stated this is easy. The College can't violate the anti-donation, so this is the deal. We will obviously have lawyers look at it, we were doing it right. But because the College gets direct benefit from what they do for the campus and community, we are able to legally to say a we will be able to let you use this space. But the purpose of Grants that MOU now is a foundation for the College to say here's the in-kind we're already providing to these guys which helps the College to go together with Grants. Ms. Campbell stated this will help them to get equipment, instructors, etc. Board President Martin asked if there were any questions. Board President Martin thanked the El Rito Art Association.

C. Grant Gym

Board President Martin stated he has been approached by the community to open the gym a couple nights of week for either walking or basketball. Board President Martin spoke with President Bailey and asked how it looks. President Bailey stated there are a couple of things that the College needs to be clear about, there is no heat or water. This was discussed with legal counsel and it could be offered off the assumption that the community members know there is no heat and water. Security will be on site when the gym is open. The gym will be open on Monday and Wednesday from 5:00PM-8:00PM for community members. There is basic liability coverage but knowing the floors are not covered, there is a risk the College is assuming and the College feels this is a good faith effort for the community. President Bailey thanked Board President Martin for his support and advocacy on this. President Bailey stated this will start in the next month and it will be advertised in the Post Office and Library.

D. Subcommittee Reports

Regent Velarde stated regarding the Audit/Finance/Facilities Committee it will reported under the Vice President for Finance & Administration.

Regent Swentzell stated regarding the Academic and Student Affairs Committee the items are on the Agenda.

E. Subcommittee Assignment

Board President Martin stated he is going to assign Regent Velarde and Regent Swentzell to be on the committee to evaluate the President.

F. Higher Education Summit

Board President Martin stated he and Regent Velarde attended the Higher Education Summit and asked Regent Velarde for her comments. Regent Velarde stated, Higher Education Summit – Free College. Free College was announced for all New Mexicans. The College will definitely need to bring up the El Rito campus to educate all these students. It was a great summit to understand the vision. Dr. Lopez stated this ia very exciting announcement. If it happens it is going to be challenging for the College. President Bailey stated just for just for the audience to understand the way that the governor announced this plan and nothing is set in stone until the legislature to pass up with something this this legislative session. It's only a 30-day session. So, it's going to be crazy for them to try to figure all this out the way the governor outlines a plan. Any students who

graduates high school and starts college within 16 months of their high school graduation would have their tuition and fees paid for all the way through their Bachelor Degree. The other half of her plan said that any New Mexican Citizen could go back to a community college and get tuition and fees paid for, for an Associate's Degree at a Community College. The thing that's exciting for us is because of Senate Bill 431 the College has both. The College actually has them integrated. In that sense members of the community are going to be able to benefit from both sides of the plan. The College is going to have a lot more students come into the system. The challenge is the College does not want a repeat of 1996. When the Lottery Scholarship came out there was a huge flood of students who came to the College and their performance and graduation rates is horrible. President Bailey stated he is not speaking for the Governor but if there is a huge flood of students into the colleges and they don't get to the finish line, the Governor is going to be upset, and rightfully so. The College is going to have to be sure to double down on student success and doing everything it can to make sure these students are on a path meet their education goals.

G. HERC Meeting

Board President Martin stated the Regents are members of the Higher Education Regents Council. Regent Velarde and Board President Martin sit on this committee. They had an informational meeting and a training for all the new Regents. They did get a good update from David Abbey, LFC. Board President Martin asked Regent Velarde for her feedback on this meeting. Regent Velarde stated lobbying training was also provided and they would like to see more lobbying from the Regents.

H. Board of Regents Meeting November/December

Board President Martin stated the Regents spoke about Mondays and Fridays for the meetings and asked the Regents which date works best for them. President Bailey stated typically the November and December meetings are combined. President Bailey asked if everyone is available Friday, November 22nd. Regent Velarde stated she could do the 22nd. The next Board of Regents Meeting will be set for November 22nd in Espanola.

Regent Swentzell moved to have the next meeting on November 22 at a time to be established after contacting Regent Martinez. Second – Regent Velarde. Motion passed unanimously.

IV. APPROVAL OF MINUTES

Board President Martin asked if there were any comments, changes to the Minutes. If not, Board President Martin would entertain a motion to approve the minutes.

Regent Velarde moved approve the minutes as presented. Second – Regent Swentzell. Motion passed unanimously.

V. PRESIDENT'S REPORT AND ANNOUNCEMENTS

A. Celebrate Northern

President Bailey stated:

1. Dr. Ajit Hira – Dr. Hira was invited to the largest society in the world the American Physics Society. This is a great day for the College. Regent Velarde stated if it wasn't for Dr. Hira she would not be an Engineer.
2. National Science Foundation – Faculty members from Engineering, Biology and Arts and Media prepared a proposal for the National Science Foundation and
3. David Barton – has a book available for Pre-Order on Amazon – Hubble Unfinished Resolution. One of the jacket reviews is from former Governor Bill Richardson. For future Deep Dives, faculty members may present their books.
4. Salazar Center for the Arts - There is now a digital mural on one of the faces of the Nick Salazar Center for the Arts. It is an unbelievably beautiful mural. Joe Dean's work is now being displayed. The College received funding from LANL to do it and will be used to celebrate local art. Congratulations to Mateo Frazier for this.
5. Solar Array – September 13th was the groundbreaking. The expectation to turn on the switch is December 16th. In conjunction for the ribbon cutting for this, the College is hoping the observatory will be ready as well.
6. Financial Aid Office – Special thank you to the Financial Aid Office. A few years ago, our rate was 26%. For the DOE anytime you get above 30% there is a threat for future Pell Grants. The Financial Aid Office for the last three years has been working diligently and it has now dropped to 13.1%. The National DOE is using the College as an exemplar for how to make it work. The goal is to continue to drive this down.
7. Robert Bashara - Thank you to Robert Bashara for hosting the Praxis Conference at the College. He had educators and researchers at the College from several states and out of the country. This was a huge success.
8. Santa Fe Reporter – There was an article talking about women in STEM fields. They looked at College and women who are in STEM pathways. NNMC was singled out in the article while the number has been decreasing at NNMC it has been going through the roof. Almost half of the College's STEM students are women. Thank you to Sandy Krolick and Carmella Sanchez for helping the Santa Fe Reporter.
9. SER Community Day was held Friday. There were 2,000 students on campus and this was the biggest event with students the College has had. President Bailey thanked all staff, faculty and students for their assistance with this event. Regent Velarde stated it was an awesome event. When she was in high school she had Cesar Chavez at her high school and didn't realize what an impact he had on her. President Bailey stated the College will continue to look for opportunities like this for the College.

B. CUP/NMICC

President Bailey stated both those associations NNMC is a part of and they are looking at the legislative agenda and will be asking for new money and another compensation package for faculty and staff. The College may also be looking for BR&R (Building Renovation and Replacement) money as well. There will be a lot of one-time money this year. President Bailey has been fighting for one-time money to do green energy infrastructure at the El Rito Campus. What you should do with one-time money is spending it where in years to come you will still benefit from it.

C. NNMC Foundation

President Bailey stated there was an appreciation dinner for all Foundation Board Members. The Foundation is not defunct, it is still active. The College is letting it restructure and while this is happening the corpus is growing. The College set aside scholarships this year for the Foundation to let it grow and restructure. Foundation money can now switch to help students with books, child care, housing, etc. now that College will be free for students.

D. Residence Halls

President Bailey stated there are beds for 100 people in El Rito. Kevin Powers, former President of the Board of Regents, has agreed to be the advisor on the project and they will wait until the Mill Levy Election is completed before moving forward. Late this fall there will be meetings regarding this leading to an RFP for investors who are already interested in a private/public partnership.

VI. STAFF REPORTS

A. Provost & Vice President for Academic Affairs

1. Academic Program Review Policy

Provost Lopez stated the first item is the approval of the Academic Program Review Policy. There is a Policy that is dated 1999 and this Policy is obsolete with the new challenges of a four-year institution. The suggested policy is in the package. The College is proposing that when programs are submitted for review it is based on the program of study. One example is the College is going to be reviewing the Information Technology Program. Instead of reviewing in isolation the Associate Degree and the Bachelor Program, they do both at the same time, which makes sense because the curriculum is basically the same. Another change is the College is aligning the Program Review with a seven-year cycle which is the typical amount of time that accrediting agencies (inaudible), right now the policy says every three years. Every three you will need to have your faculty, at least chairs, working at all times, on program review. It does not make sense, we are changing from a three to seven-year cycle. In the new policy, the College is making programs much more accountable because we are having student learning outcomes and assessment data. This is something the old policy did not have. Despite that, the process happened, the College was requesting the data but what was found was the programs were not accomplishing the assessment piece (inaudible). Now the College is making sure that the student learning outcomes are being done. This is the other important change in the proposed policy. Provost Lopez stated NNMC's legal team reviewed this policy. Provost Lopez recommended approval of this policy.

President Bailey stated the other thing, and he appreciates his leadership on this. When talking about assessment and everything you have to do for this it helps the Academic Team with the Higher Learning Commission.

President Bailey stated when talking about this policy it helps the academic team with accreditation and it also helps the individual departments with their accreditation.

Board President Martin stated he would entertain a motion to approve.

Regent Swentzell moved to approve the Academic Review Policy. Second – Regent Velarde. Motion passed unanimously.

2. Changes to the Faculty Handbook

Provost Lopez stated this came to be based on the suggestion of Regent Martinez last time the Board of Regents met where he said there are certain policies that the Board of Regents can delegate to the President that are more administrative. Faculty are currently under a CBA or the Faculty Handbook. Every time the Board of Regents ratifies the CBA, there are certain changes in the CBA, the Board of Regents reviews and moves to ratify those which are also applicable to the Faculty Handbook to keep it consistent. One example is Tenure, the CBA says the Faculty are going to have five to seven years to submit. Another example, when the CBA says the Provost has until February to recommend for Tenure. The College also wants this in the Faculty Handbook. Provost Lopez is proposing delegation to the President the approval of changes to the Faculty Handbook that are approved in the CBA. This way the College does not have to wait for the Board of Regents to reconvene to make the changes. It is not a good idea to have these two documents different for too long. By delegating this to the President as soon as the Board of Regent ratifies the CBA, Provost Lopez can start working with the Faculty Senate to get certain changes approved and he does not have to wait for the Board of Regents to reconvene. The changes will be taken to the President. The only changes Provost Lopez is asking to take to the President are those consistent to keep those two documents consistent. The changes will go through legal and through Faculty. The President will report to the Board of Regents at the next meeting of any changes taking place. The Board of Regents will always be in the loop. The College is trying to expedite these changes so there is not a gap in the documents.

Board President Martin asked how many are in CBA and how many in the Faculty Handbook. Provost Lopez stated about 66% under the CBA and 33% under the Faculty Handbook.

President Bailey stated this also shows good faith to the Union. The College is saying what the Board approves for collective bargaining, we are now making these changes for all faculty.

Regent Swentzell stated his terms of thinking, since this memo doesn't have a policy, and he is not sure where the policy would be. Because of this, he thinks it would be important that when the motion is made every time the CBA is approved, the power needs to be given to the President to make the changes to the Faculty Handbook that are part of the changes to the CBA. The Board of Regents needs to make sure the President gets power to do this. Provost Lopez stated the Faculty Handbook has the steps on how the changes is made. One idea is that one of the steps is any time the CBA is changed the changes are also made to the Faculty Handbook. This would be Provost Lopez proposal that this piece would be inserted and people will remember this has to be done.

Board President Martin stated he would entertain a motion to approve the changes to the Faculty Handbook.

Regent Velarde moved to delegate the approval of some of the specific changes discussed regarding the Faculty Handbook to the President. Regent Swentzell - second. Motion passed unanimously.

B. Vice President for Finance & Administration

Ricky Bejarano, Vice President for Finance & Administration stated he had a couple of informational announcements. Mr. Bejarano stated the Banner System has been down and it was a result of a button that a contractor pushed. There are five contractors that work with the College on Banner. Rather than letting the Board of Regents hear complaints, Mr. Bejarano stated he would like to lay it out for the Board of Regents. It should be up and running no later than tomorrow and has been down for five business days. Essentially this has risen to a level of disaster recovery and there are two contractors working on this.

President Bailey stated there was a controversial decision to have a third-party contractor to do Payroll starting July 1st. This is the one thing, since Banner went down, this is the bright spot, the College was able to pay people on time because of this transition. This was a human error from someone outside the College. IT staff has been working day and night to make up for this. It exposes the vulnerability of the College. Add this to what happened at Highlands last week when they were a victim of a cyber-attack, they were down for a couple of days. This should be a catalyst for the College to solve some of the vulnerabilities.

Mr. Bejarano stated the College owes a world of gratitude to the IT team who was able to mobilize and keep everything going during this time. Regent Velarde asked if Banner goes down often, should the College be looking at another system. Is it that much of an issue? Mr. Bejarano stated he does not have the answer to this. NMICC is pretty set of moving off Banner, CUP is reluctant. There are different schools of thought.

Mr. Bejarano stated there is a lot going on with construction. There is construction going on in the Administration Building. Art will be displayed in the Lobby Area where a hole has been left for a TV screen. This is going along the lines with the concept of what is going on at the CFA. Mr. Bejarano is working with Mateo Frazier on student work which will be displayed on the screen.

Mr. Bejarano stated office changes will also be made. The new Assistant Provost and Evette Abeyta, Budget Director will be moved to the President's Suite. The College will also have a Conference Center for larger College meetings. The Facilities Committee hopes this to be more internal. Perhaps combining two workshops in one meeting. One suggestion would be to have a Board of Regents Meeting in the Conference Center so the Board of Regents can experience the space. The College has also upgrade Student Center which will be open to all students to go and "hang out." It also gives office space specifically for Student Senate.

1. Fiscal Watch Reports

Mr. Bejarano turned this over to Comptroller, Vince Lithgow. Mr. Lithgow stated there are two months of the Fiscal Watch Reports in the Board of Regents packet. The first is the month of May. Beginning with cash at about \$2.4M. May and June are the months that bring in cash. The rest of the assets are stagnant because of what they are, inventories, etc. Capital Expenses get adjusted once a year and Deferred Resources are at \$10.4M. Total assets are \$36.4M. In the month of June payables went up. Procurements will be done by April. Total net position is at \$34M and unrestricted is at \$1.8M. The College is moderately adjusting throughout the year and very conservative in spending. There is not a big rush to spend money. Spend what you need to. President Bailey stated this is a really hard thing to do, looking at the numbers it is working. The College is telling people spend what you need to spend, do not spend it at the end of the year.

Mr. Lithgow stated regarding the Summary of Operating and Plant Funds – the College collected over 84% of revenues as of the end of May. Expenditures are at 75% of budget.

Mr. Lithgow stated for June – cash has gone down and inventory has increased, more significantly on the liability side AP and non-recurred liabilities went up. AP went up by \$650,000. Ultimately the goal is to have everything paid by the end of the fiscal year. Ricky Bejarano stated interestingly enough, the College has to sometimes beg vendors to send invoices by July 30th. Sometimes the College approves on estimates because the College cannot get bills. So, the \$700,00 seen, (inaudible). So, in addition to talking to employees, the College talks to vendors to please get their invoices in. This year was smaller than last year. It makes it look like the College increased expenditures but it does not because it does not get invoices until the end of June. Mr. Lithgow stated the total net position did decrease from \$34M to \$32M and this is expected. (inaudible). The tuition and fees (inaudible). The College collected more than budgeted and that is a good thing. Other gifts and grants were under collected by almost 20%. Those were based on estimates. Mr. Bejarano stated this basically apportions everything, the percentages have equal weights. For example, when you compare tuition and fees and state appropriations. Those are the things you want to look at. Sales and serves at 79%. The College needs to figure out something that draws out those percentages because they are more relevant. The College may segregate those percentages into separate columns because they are more relevant. Those should rise to a higher level than the rest of them. Overall the revenues increased when all was said and done. Mr. Lithgow stated regarding expenditures, (inaudible). The next biggest one would be student aid which is at \$4.8M. All this being said the College is still under budget.

Board President Martin asked the Board of Regents had any questions, if not, he stated he would entertain a motion to approve the Fiscal Watch Reports.

Regent Swentzell moved to approve the Fiscal Watch Reports for months ending May 31, 2019 and June 30, 2019. Second – Regent Velarde. Motion passed unanimously.

2. Budget Adjustment Reports (BARs)

Mr. Bejarano stated the College tends to have more BARs because it budgets at the line item level instead of the category level. There are different schools of thoughts going on with this. The primary reason is because Higher Education requires the College to report out and it is at the line item level. Until HED moves to the category level, it will be like this. Evette Abeyta, Budget Director stated regarding the BARs, BARs in the packet are for July, August and September. There is a total of 12 restricted, 4 unrestricted increases and a lot of those are basically Grant changes. The unrestricted are basically increases to budget fund balance. Ms. Abeyta stood for questions from the Board of Regents.

Board President Martin stated he would entertain a motion to approve the BARs.

Regent Velarde moved to approve the BARs as presented. Second – Regent Swentzell. Motion passed unanimously.

3. Nursing Course Fees

Mr. Bejarano introduced Ellen Trabka, Dean, College of Nursing. Mr. Bejarano stated this request is only to cover costs as pricing has gone up on the College. This is simply to cover the costs. Ms. Trabka stated this is a comprehensive list of fees for the College of Nursing and Health Sciences that have been approved by the Board of Regents. The ones Ms. Trabka is requesting are in bold and are increases in fees. These are all mandatory services provided for students.

Regent Martin asked if these fees would be covered by the opportunity plan. President Bailey stated this would be covered. The Legislature will have the final say.

Board President Martin stated he would entertain a motion for approval.

Regent Swentzell moved to approve the Nursing Course Fees as presented. Second – Regent Velarde. Motion passed unanimously.

4. Out of Country Travel

Mr. Bejarano stated the College would like this approval to move to the President unless it is anomalous or special circumstances for the President. The request is for those items the President sees no issue with. The sooner you book travel the better off you are. This would allow for President Bailey to approve it sooner. The request is for approval for the President to approve those items there is no issue for. Mr. Bejarano asked if the Board of Regents had any questions. Regent Swentzell asked for his information, he agrees the Board of Regents should not have to approve this, in terms of internal controls, the dollar amounts on travel and asked what were the triggers. Mr. Bejarano stated travel goes through traveler, supervisor, Provost Lopez or Ricky Bejarano. Depending on significance, President Bailey may review and sign off on travel. Provost Lopez stated there is a threshold on hotels, if it is more than \$250 per night, it requires Presidential approval. Mr. Bejarano stated College chose because of its situation to follow the regulations as set by the State and appertaining regulations.

Board President Martin stated he would entertain a motion for approval.

Regent Swentzell moved to approve. Second - Regent Velarde. Motion passed unanimously.

5. Report of Actuals

Mr. Bejarano stated this report is required by HED by September 16th every year. Ms. Abeyta stated this is the report of actuals for FY19 and reviewed (attached) with the Board of Regents. Regent Martin asked if the Board of Regents should meet earlier next year to approve this document. Mr. Bejarano stated probably not because they are working until the last minute to submit. Earlier for the College is not always real helpful. The College would love to get to that point but they are not there yet.

Regent Swentzell moved to approve the Report of Actuals as presented. Second – Regent Velarde. Motion passed unanimously.

6. RPSPs

Mr. Bejarano presented the RPSPs (attached). President Bailey stated as an overview, the State gives the College its budget every year and it is somewhere between \$9.5 and \$10.5M. This is typically instruction and general. But, there are a couple of separate different projects that the State budgets separately and they are RPSPs. For example, Athletics, Veteran's Resources Center. If the College wants to have a new RPSP it will have to go to the DFA and make the argument. This year they called the College to look at the four items in the packet (attached). President Bailey reviewed each of the four RPSPs for the Board of Regents.

Regent Velarde moved to approve RPSP requests as presented. Second – Regent Swentzell. Motion passed unanimously.

VII. PUBLIC INPUT

John Ussery stated there will be charging stations in El Rito. Mr. Ussery stated the solar array is moving along really well. (inaudible). It looks like we will be getting charging stations here. El Rito looks like it is getting Kit Carson internet and it is a good thing. There is good progress. Regarding the San Juan/Chama Watershed partnership, one thing that is happening, In July they had a meeting to do a Forrest restoration project in collaboration with Chama. It had to be submitted (inaudible). These ten years of funding is at \$4M with a match of another \$4M. There will be thirty some collaborating organizations. With the sustainable Forrest restoration, the College has an opportunity to work with them. The geoscience pathways are designed to give cohorts of student's skills (inaudible). This will be monitoring and collaborating directly with the Forrest service. There is a lot going on and Mr. Ussery hopes to get the Mill Levy moving on.

Jake Arnold stated it is great to be at the Board of Regents. He usually attends these meetings regularly but has been incapacitated for the last six months. Mr. Arnold stated he comes to the Board of Regents speaking for La Sociedad Venceslao and Central Committee of Democratic Party of Rio Arriba. Regarding the Mill Levy, his organization has been positive and supportive of this. The two pieces of literature are excellent and he hasn't seen any two pieces of literature that does the job like these two. On the Spanish language version of the Mill Levy version of the ballot, the term mill is not defined as the mathematical term but is defined as molino. (inaudible) Mill Levy means something of great value.

Mr. Arnold stated regarding the SB 431 votes (inaudible) Mr. Arnold would like to make a pitch again although we have the two programs (plumbers and electricians) as the core, assuming the Mill Levy passes, to remember that the SB 431 talks about career education beyond just the trades. There are various other programs that could be done. Mr. Arnold stated he has spoken before about possible cannabis studies program. It is not talking about the regular (inaudible) in the State of New Mexico and the need to train people. The medical marijuana industry in New Mexico really does need people. This is just one example of various types of other programs. Perhaps a cannabis studies program would be an option.

Mr. Arnold invited the Board of Regents for a candidate forum at 1:00PM at the Carlos Vigil Middle School in Espanola for the Congressional Candidates and US Senate Candidates. They will also be passing out at the door the items of literature in support of the Mill Levy.

Board President Martin thanked Mr. Arnold for attending both Mill Levy events (El Rito and Abiquiu). He spoke very eloquently about the Mill Levy. Mr. Arnold stated people are not really cognizant of what this new general election is and it is going to take a while to get used to this. Every single school district in Rio Arriba County has candidates, there is the Mill Levy, Sunday Liquor Sales issue and Rio Arriba County issues. It will take a while to get this system going. Mr. Arnold thanked the Board of Regents for all their hard work.

The Board of Regents took a brief recess at 10:38AM and returned to order at 10:49AM.

VIII. DEEP DIVE

President Bailey stated this is really for the Board of Regents to understand. They know all the information regarding the Mill Levy. President Bailey stated he would like to talk about how the word is getting out. A Blue-Ribbon Committee was formed from around everywhere that is represented in the district. They put together all the literature and send it out digitally. The College has asked that it be posted on social media. They were printed out and handed out in communities as well. The College received formal endorsements from SER, the Rio Grande Sun, the Greater Espanola Chamber of Commerce, all five public school districts, Espanola Public Schools Foundation. There has been letters of support published in the Taos News. KRQE did a television interview. Hutton, KSWV and KDCE did radio spots. There were ads on the RTD buses and there are ads going in the Rio Grande Sun, Chama Valley Register and Abiquiu News. The College has been getting the word out.

President Bailey stated the challenges are:

1. The Mill Levy is on the back of the ballot;
2. We are the last thing to be considered after everything is voting on; and
3. There could be voter fatigue and this is an issue.

President Bailey stated the College is trying to explain to voters that the ask is small on purpose and made it clear as to what the money will be used for. The College has also held a series of town hall meetings. There are also future ones set up in Espanola and it will be in the Rio Grande Sun to get people from Espanola there. There will also be one in Chama and Gallina. The College has hit all the areas to get people out. Most of those town hall meetings, the people who have come are people who support it. In Tres Piedras there were people who were inquisitive and not really sold but by the time the meeting was over they were sold. President Bailey stated there are some yard signs and there are teams going door to door to do this. Ms. Isabel Jewel who put on the event at the Abiquiu Inn was reading the Washington Post and thanks to geofencing as she was reading the news, the Mill Levy popped up. It means the College is doing some good things to get the word out. At the end of the day this is a new tax and there are some people who do not want new taxes and we have to respect this. The College's goal is that people understand that this is an economic issue for the entire community. Ultimately, the College will respect what voters decide on November 5th and the College will respect the decision.

Regent Velarde asked with the radio spots she would recommend the College place ads on KSFR 101.1 and 94.7 as points of advertising which is in this area. President Bailey and Leo Valdez recorded a 30 second spot with Hutton Broadcasting and they can take that to other areas.

President Bailey stated no matter what happens, the College has left everything on the field. He cannot imagine anything else that the College could have done. They have put in a lot of time and effort. John Ussery stated KTAO could help. Everywhere he goes around here, everyone is enthused. When he goes to Taos, people are not as enthused. He is concerned all quadrants have not been covered.

President Bailey stated when you look at Taos and Santa Fe there are pieces of this where it applies and does not apply. It has been strategic as to where the College has been active reaching out. It has looked at the largest block of voters.

Jake Arnold stated the number of precincts not in Rio Arriba County are 8 total. Two out of Taos County (Ojo Caliente and Tres Piedras). Three from Espanola in Northern Santa Fe County and Pojoaque precincts. The vast majority are Rio Arriba County. In terms of radio, KDCE reaches those other areas. The real battle is the Espanola area. It is probably more than 50%.

IX. EXECUTIVE SESSION

None.

X. ADJOURNMENT

Board President Martin entertained a motion to adjourn.

Regent Swentzell moved to adjourn. Second – Regent Velarde. Motion passed unanimously.

The Board of Regents Meeting adjourned at 11:59AM.

APPROVED:

Michael A. Martin, Board President

Erica Velarde, Vice President

**NORTHERN NEW MEXICO COLLEGE
BOARD OF REGENTS EMERGENCY CLOSED MEETING
NOVEMBER 13, 2019**

An Emergency Closed Meeting of the Board of Regents of Northern New Mexico College was held on Wednesday, November 13, 2019, in the President's Conference Room of Northern New Mexico College, Española Campus via conference call. Regents Present: Michael A. Martin (In Person) Porter Swentzell Ph.D. (Via Conference Call), Erica Rita Velarde (Via Conference Call) and Damian L. Martinez, Esq. (Via Conference Call). The Board of Regents meeting was called to order at 1:30PM. Regents Tomas Rodriguez joined the meeting at 1:35PM (Via Conference Call).

Northern New Mexico College Staff Present: President Richard J. Bailey, Jr., Ph.D. (Via Conference Call); Ricky A. Bejarano, CPA, CGMA, Vice President for Finance & Administration (In Person); Ivan Lopez Hurtado, PhD, Provost & Vice President for Academic Affairs (In Person); and Amy Peña, Executive Assistant to the President/Board Secretary (In Person).

A. APPROVAL OF AGENDA

Board President Martin stated he would entertain a Motion to approve the Agenda.

Regent Swentzell moved to approve the Agenda. Second – Regent Velarde. Motion passed unanimously.

B. EXECUTIVE SESSION

Board President Martin stated he would entertain a motion to enter into Executive Session to discuss threatened or pending litigation subject to the attorney-client privilege in which the College may be a participant specifically the Annette Rodriguez Case.

Regent Velarde moved to enter into Executive Session. Second – Regent Swentzell.

Regent Martinez stated the item the Board of Regents is going into executive Session for needs to be stated. Board President Martin stated he stated he would entertain a motion to enter into Executive Session to discuss threatened or pending litigation subject to the attorney-client privilege in which the College may be a participant in the Annette Rodriguez Case. Board President Martin asked if this was correct. Regent Martinez stated it is.

A Roll Call Vote was taken regarding the motion to enter into Executive Session – Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Martinez – yes.

The Board of Regents entered into Executive Session at 1:32PM.

C. RETURN FROM EXECUTIVE SESSION

Regent Martin stated the Board of Regents returned from Executive Session.

The Board of Regents voted to return from Executive Session. Roll call was taken: Regent Swentzell and Regent Rodriguez had already exited the conference call. Regent Velarde – yes, Regent Martinez – no, Board President Martin – yes.

Michael Martin stated action was taken on pending or threatened litigation subject to the attorney-client privilege.

D. ADJOURN

Regent Martin stated he would entertain a motion to adjourn.

Regent Velarde moved to adjourn. Second – Board President Martin.

A roll call vote was taken. Regent Swentzell and Regent Rodriguez exited the conference call, Regent Martinez – no, Regent Velarde – yes, Board President Martin – yes.

The Board of Regents Emergency Meeting adjourned at– 1:58PM

APPROVED:

Michael A. Martin, Board President

Erica Velarde, Vice President

Office of the Provost

NORTHERN New Mexico College

**MEMORANDUM**

To: Board of Regents
From: Ivan Lopez, Provost and VPAA
Date: November 22, 2019
Re: Names for the newly created Academic Schools (Informational)

Overview

Last academic year, an Ad-hoc Committee worked on two proposals to re-organize the academic departments. The Faculty Senate voted on one recommendation.

1) A College of Science, Technology, Engineering, Math & Health Sciences that would be integrated by the Department of Biology, Chemistry, and Environmental Sciences; Department of Engineering and Technology; Department of Math and Physical Sciences, and Department of Nursing and Health Sciences.

2) A College of Human Transformation that would be integrated by the Department of Arts, Film, and Media; Department of Business Administration; Department of Education, Department of Humanities and Social Sciences; and Department of Language and Letters.

After receiving feedback from multiple stakeholders, including the Board of Regents, I decided to recommend the following: First, since these two entities were called schools rather than colleges, this removes the confusion between the Institution's name (Northern New Mexico College) and the name of the Academic Colleges. Second, collect input for another name for the College of Human Transformation.

Several weeks ago, the survey concluded with 124 responses. We received several recommendations, but the majority was to replace the name, College of Human Transformation with the School of Liberal Arts, Business, and Education.

Recommendation

The following names will be used to identify the two new schools at NNMC:

- School of Liberal Arts, Business, and Education
- School of Science, Technology, Engineering, Math & Health Sciences

*Office of the President***NORTHERN New Mexico College****MEMORANDUM**

To: Board of Regents
Northern New Mexico College

From: Ricky Bejarano, CPA, CGMA
Vice President for Administration & Finance

Date: November 22, 2019

Re: Fiscal Watch Report

Issue

On a monthly basis, Northern New Mexico College (NNMC) provides an institutional financial report for Board of Regent (BOR) review and approval.

Overview

The NNMC Business Office, on a monthly basis, prepares a Fiscal Watch Report for review and discussion at the monthly Audit, Finance and Facilities Committee (AF&F) meeting. The financial report provides an overview of the institution's financial condition for all unrestricted and restricted operational funds and grants throughout the College.

The fiscal watch reports are presented in the format prescribed by the New Mexico Higher Education Department (NMHED) with titles are located at the top of the page. An additional fiscal watch report is included to provide an updated budget status report for all Budget Adjustment Requests processed through the time of the monthly AF&F meeting.

In addition, the BOR is also provided individual reports for the following financial areas summarized in the monthly institution-wide fiscal watch report:

- Unrestricted funds (11)
- Auxiliary Programs (12)
- Institutional Grants (41)
- Student Aid (42)
- Plant Funds (91)
- Capital Projects (92)

Although the NMHED requires all higher education institutions to submit fiscal watch reports on a quarterly basis, NNMC produces fiscal watch reports on a monthly basis to insure that the BOR is regularly informed about the current financial condition of the institution.

Recommendation

Staff recommends that the Board of Regents approve the Fiscal Watch Reports for the period ending July 31, 2019.

Northern New Mexico College

Statement of Cash Flows

(Unaudited and Unadjusted)

July 31, 2019

Cash Flows from Operating Activities	
Receipts from student tuition and fees	\$ (195,339)
Receipts from grants and contracts	(145,909)
Other receipts	-
Payments to or on behalf of employees	(579,692)
Payment to suppliers for goods and services	1,073,203
Receipts from Sales and Services	17,581
Payments for scholarships	(3,870)
Other Operating Revenue	36,291
Net cash (used) by operating activities	<u>202,266</u>
Cash Flows from Non-Capital Financing Activities	
State Appropriations	2,916,065
Gifts for other than Capital Purposes	-
Private Gifts for Endowment	-
Other Non-operating Expense	-
Net Cash provided (used) for non-capital financing activities	<u>2,916,065</u>
Cash Flows from Capital and Related Financing Activities	
Proceeds from Capital Debt	-
Capital Gifts, Grants and contracts	-
Purchase/Construction/Renovation of Capital Assets	-
Principal Received/Paid on Capital Debt and Leases	-
Interest and Fees Paid on Capital Debt and Leases	-
Building Fees Received from Students	-
Net Cash provided (used) for capital financing activities	<u>-</u>
Cash Flows from Investing Activities	
Investment Earnings	12,205
Net Cash provided by Investing Activities	<u>12,205</u>
Increase (Decrease) in Cash and Cash Equivalents	3,130,536
Cash and Cash Equivalents- beginning of year	1,791,221
Cash and Cash Equivalents- end of reporting period	<u>\$ 4,921,757</u>

Northern New Mexico College
Summary of Operating and Plant Funds
(Unadjusted and Unaudited)
Fiscal Year 2019

Operating Funds	FY 2020 Original Budget	FY 2020 Adjusted Budget	FY 2020 Actuals as of July 31, 2019	Percentage Earned/Spent
REVENUES				
Tuition & Misc Fees	\$ 3,813,822	\$ 3,813,822	\$ 1,725,207	45.2%
Federal Appropriations	-	-	-	-
State Appropriations	12,642,700	12,642,700	928,500	7.3%
Local Appropriations	-	-	-	-
Gifts, Grants & Contracts	7,513,828	7,513,828	81,319	1.1%
Endowment/Land & Perm Inc	163,525	163,525	12,205	7.5%
Sales & Services	703,490	703,490	17,581	2.5%
Other	383,743	383,743	36,291	9.5%
Total Revenue	25,221,108	25,221,108	2,801,102	11.1%
BEGINNING BALANCE	2,228,873	2,228,873	1,997,246	89.61%
TOTAL AVAILABLE	27,449,981	27,449,981	4,798,348	17.5%
EXPENDITURES				
Instruction & General	17,105,901	17,105,901	294,288	1.7%
Student Social & Cultural	98,735	98,735	31,667	32.1%
Research	-	-	-	-
Public Service	1,579,633	1,579,633	26,388	1.7%
Internal Services	177,576	177,576	196,979	110.9%
Student Aid	5,067,156	5,067,156	31,578	0.6%
Auxiliary Enterprises	957,028	957,028	196,979	20.6%
Intercollegiate Athletics	64,442	64,442	100,411	155.8%
Independent Operations (NMDA)	-	-	-	-
Total Expenditures	25,050,471	25,050,471	878,290	3.5%
NET TRANSFERS OUT / (IN)	230,000	230,000	4,691	2.0%
TOTAL EXPENDITURES & TRANSFERS	25,280,471	25,280,471	882,982	3.5%
ENDING FUND BALANCE	\$ 2,169,510	\$ 2,169,510	\$ 3,915,367	

Plant Funds	FY 2020 Original Budget	FY 2020 Adjusted Budget	FY 2020 Actuals as of July 31, 2019	Percentage Earned/Spent
REVENUES AND TRANSFERS				
Required Student Fees				
Bond Proceeds				
Gifts, Grants and Contracts				
Interest Income				
State Appropriation	\$ 1,987,565	\$ 1,987,565	\$ 1,987,565	100.0%
Debt Service Transfers				
Other				
Total Revenues and Transfers	1,987,565	1,987,565	1,987,565	100.0%
BEGINNING BALANCE	-	-	-	
TOTAL AVAILABLE	1,987,565	1,987,565	1,987,565	100.0%
EXPENDITURES				
Capital Projects	1,987,565	1,987,565	-	0.0%
Building Renewal	230,000	230,000	-	0.0%
Internal Service Renewal/Replacement				
Auxiliary Renewal/Replacement				
Debt Retirement				
Total Expenditures	2,217,565	2,217,565	-	0.0%
NET TRANSFERS OUT / (IN)	(230,000)	(230,000)	(4,691)	2.0%
TOTAL EXPENDITURES & TRANSFERS	1,987,565	1,987,565	(4,691)	-0.2%
ENDING FUND BALANCE	\$ -	\$ -	\$ 1,992,256	

Northern New Mexico College

Statement of Net Position

(Unaudited and Unadjusted)

July 31, 2019

Assets

Current Assets:

Cash and Cash Equivalents	4,921,757
Short-Term Investments	-
AR - Student	1,920,545
AR - Other than student	227,228
Inventories	71,087
Prepaid Expenses	6,962
Loans Receivable, net	500,114

Total Current Assets	<u>7,647,693</u>
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Non-Current Assets

Restricted Cash and Cash Equivalents	-
Restricted Short Term Investments	-
Investments Held by Others	-
Other Long-Term Investments	-
Prepaid Expenses	-
Capital Assets, net	35,176,601

Total Non-Current Assets	<u>35,176,601</u>
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Total Assets	<u>42,824,294</u>
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Deferred Outflows of Resources

Pension Related (6/30/18 balances)	10,400,615
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Total Deferred Outflows of Resources	<u>10,400,615</u>
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Liabilities

Current Liabilities

Accounts Payable	39,722
Other Accrued Liabilities	523,489
Deferred Income	186,277
LT Liabilities - Current Portion	-

Total Current Liabilities	<u>749,487</u>
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Non-Current Liabilities

Accrued Interest Payable	-
Accrued Benefit Reserves	-
Other LT Liabilities	186,277
OPED Liability	7,815,776
Net Pension Liability	30,865,435

Total Non-Current Liabilities	<u>38,867,488</u>
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Total Liabilities	<u>39,616,975</u>
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Deferred Inflows of Resources

Pension Related (6/30/18 balances)	2,523,457
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Total Deferred Inflows of Resources	<u>2,523,457</u>
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Net Position

Invested in Capital Assets, net of Related Debt	35,176,601
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Restricted for:

Nonexpendable:

Endowments	-
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Expendable:

General Activities	28,409
Federal Student Loans	-
Term Endowments	-
Capital Projects	-
Debt Service	-
Related Entity Activities	-

Unrestricted

Unrestricted without NFP	2,404,208
Net Fiduciary Position	-
Total Unrestricted (includes 6/30/18 NFP)	<u>2,404,208</u>

Total Net Position	<u>37,609,218</u>
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Northern New Mexico College
Comparison of Operating and Plant Funds
(Unadjusted and Unaudited)
Fiscal Year's 2019 and 2018

Operating Funds	FY 2020 Actuals as of July 31, 2019	FY 2019 Actuals as of June 30, 2018	Percentage Increase (Decrease)
REVENUES			
Tuition & Misc Fees	\$ 1,725,207	\$ 1,712,604	0.7%
Federal Appropriations	-	-	
State Appropriations	928,500	883,500	5.1%
Local Appropriations	-	-	
Gifts, Grants & Contracts	81,319	15,215	434.5%
Endowment/Land & Perm Inc	12,205	60,584	-79.9%
Sales & Services	17,581	16,526	6.4%
Other	36,291	91,976	-60.5%
Total Revenue	2,801,102	2,780,405	0.7%
BEGINNING BALANCE	1,791,221	2,682,173	-33.2%
TOTAL AVAILABLE	4,592,324	5,462,578	-15.9%
EXPENDITURES			
Instruction & General	294,288	703,033	-58.1%
Student Social & Cultural Research	31,667	-	
Public Service	26,388	22,367	18.0%
Internal Services	196,979	47,287	316.6%
Student Aid	31,578	-	
Auxiliary Enterprises	196,979	28,496	591.3%
Intercollegiate Athletics	100,411	48,753	106.0%
Independent Operations (NMDA)	-	-	
Total Expenditures	878,290	849,936	3.3%
NET TRANSFERS OUT / (IN)	4,691	15,437	-69.6%
TOTAL EXPENDITURES & TRANSFERS	882,982	865,373	2.0%
ENDING FUND BALANCE	\$ 3,709,342	\$ 4,597,205	-19.3%

Plant Funds	FY 2020 Actuals as of July 31, 2019	FY 2019 Actuals as of June 30, 2018	Percentage Increase (Decrease)
REVENUES AND TRANSFERS			
Required Student Fees	\$ -	\$ -	0.0%
Bond Proceeds	-	-	0.0%
Gifts, Grants and Contracts	-	-	0.0%
Interest Income	-	-	0.0%
State Appropriation	1,987,565	1,050,679	89.2%
Debt Service Transfers	-	-	0.0%
Other	-	-	0.0%
Total Revenues and Transfers	1,987,565	1,050,679	89.2%
BEGINNING BALANCE	-	-	
TOTAL AVAILABLE	1,987,565	1,050,679	89.2%
EXPENDITURES			
Capital Projects	-	-	
Building Renewal	-	-	
Internal Service Renewal/Replacement	-	-	0.0%
Auxiliary Renewal/Replacement	-	-	0.0%
Debt Retirement	-	-	0.0%
Total Expenditures	-	-	
NET TRANSFERS OUT / (IN)	(4,691)	(15,437)	-69.6%
TOTAL EXPENDITURES AND TRANSFERS	(4,691)	(15,437)	-69.6%
ENDING FUND BALANCE	\$ 1,992,256	\$ 1,066,116	86.9%

Some revenues are reported on a seasonal basis or by semester and therefore may affect the Increase/(Decrease) to Fund Balance

Office of the President

NORTHERN New Mexico College

MEMORANDUM

To: Board of Regents,
Northern New Mexico College

From: Ricky Bejarano, Vice President for Finance & Administration

Date: November 22, 2019

Re: Monthly Budget Adjustment Requests

Ricky Bejarano
11/17/19

Issue

On a monthly basis, Northern New Mexico College (NNMC) provides all Budget Adjustment Requests (BARs) for review and approval by the Board of Regents (BOR). Included in the packet are BARs for FY20 for the months of October and November, 2019.

Overview

NNMC prepares BARs on an ongoing basis to ensure the transparent management and expenditure of all restricted and unrestricted financial resources of the college follow statutory requirements, state procurement and internal budgetary guidelines. In addition to the actual BARs and supporting line -item budget information, the NNMC Finance Department, also provides a year-to-date listing of all BARs processed by the institution in the normal course of business. The various types of budget adjustments presented to the BOR for review and approval include:

- Initial Budgets (0 restricted, 0 unrestricted)
- Budget Increases (1 restricted, 3 unrestricted)
- Budget Decreases (1 restricted, 0 unrestricted)
- Budget Transfers (0 restricted, 0 unrestricted)
- Total BARs Y-T-D = 35 (5 BARs require BOR approval)

The Vice President of Finance and Administration is responsible for the approval of all intra-department budget transfers and regular line item budget maintenance, resulting in a net zero impact to institutional operating budgets. BOR authorization is requested for all inter-department budget transfers and budget adjustments requiring an increase or decrease in current budget authorization levels.

The Audit, Finance and Facilities Committee is responsible for reviewing all Budget Adjustment Requests prior to the monthly BOR meetings for final action.

Recommendation

All internal FY20 BARs roll up to the Institutions final restricted and unrestricted BARs which will be submitted to the Higher Education Department on May 1st. Staff recommends that the Board of Regents approve the attached BARs as prepared internally through November 12, 2019 for FY20.

Northern New Mexico College
FY20 (2019-2020)
Tuesday, November 12, 2019

BAR No.	Fund Type	BAR Type	Approved	Fund	Org	Fund Title	FTE	Amount
19200000				12011	3731	Food Service Espanola	211.30	\$0
19200001	Unrestricted	Maintenance	8/19/2019	11742	3414	Anna Age Eighte	0.00	\$0
19200002	Restricted	Increase	10/21/2019	11303	1020	Indirect Cost Funds	0.00	\$13,759
19200003	Restricted	Increase	10/21/2019	40121	2212	NM INBRE	0.00	\$90,411
19200004	Unrestricted	Increase	10/21/2019	11011	2431	Nursing Enhancement	0.00	\$12,500
19200005	Unrestricted	Maintenance	8/19/2019	11303	1020	Indirect Cost Funds	0.00	\$0
19200006	Restricted	Increase	10/21/2019	41170	2212	Alliance for Minority Participatio	0.00	\$6,070
19200007	Restricted	Increase	10/21/2019	11303	3052	Indirect Cost Funds	0.00	\$4,722
19200008	Unrestricted	Increase	10/21/2019	11201	3041	Financial Aid Admin Cost Allowa	0.00	\$35,140
19200009	Unrestricted	Maintenance	8/19/2019	11000	4011	Instruction & General	0.00	\$0
19200010	Restricted	Maintenance	8/19/2019	41102	3052	College Assistance Migrant Progr	0.00	\$0
19200011	Restricted	Increase	10/21/2019	11303	1005	Indirect Cost Funds	0.00	\$266,073
19200012	Unrestricted	Increase	10/21/2019	11012	1040	Department Discretionary	0.00	\$10,279
19200013	Unrestricted	Maintenance	8/19/2019	11000	2511	Instruction & General	0.00	\$0
19200014	Restricted	Increase	10/21/2019	41466	1005	RDC-Workforce/Education Traini	0.00	\$40,000
19200015	Restricted	Increase	10/21/2019	11303	2811	Indirect Cost Funds	0.00	\$34,677
19200016	Unrestricted	Increase	10/21/2019	11011	2432	Nursing Enhancement	0.00	\$500
19200017	Unrestricted	Maintenance	9/9/2019	11000	1080	Instruction & General	0.00	\$0
19200018	Restricted	Increase	10/21/2019	41463	3052	Davis New Mexico Scholars	0.00	\$24,500
19200019	Restricted	Increase	10/21/2019	41228	2511	NM Public Education Department	0.00	\$206,012
19200020	Restricted	Maintenance	9/26/2019	40121	1007	NM INBRE	0.00	\$0
19200021	Unrestricted	Maintenance	9/26/2019	11012	2355	Department Discretionary	0.00	\$0
19200022	Unrestricted	Maintenance	9/19/2019	11741	3031	Veterans Center	0.00	\$0
19200023	Restricted	Increase	10/21/2019	11303	1007	Indirect Cost Funds	0.00	\$188,261
19200024	Restricted	Increase	10/21/2019	11303	1020	Indirect Cost Funds	0.00	\$100,396
19200025	Restricted	Increase	10/21/2019	41467	2355	STEM Core Expansion	0.00	\$61,993

BAR No.	Fund Type	BAR Type	Approved	Fund	Org	Fund Title	FTE	Amount
19200026	Combined	Maintenance	10/3/2019	11012	2212	Department Discretionary	0.00	\$0
19200027	Unrestricted	Maintenance	9/26/2019	11000	4011	Instruction & General	0.00	\$0
19200028	Unrestricted	Maintenance	11/13/2019	11303	1005	Indirect Cost Funds	0.00	\$0
19200029	Unrestricted	Increase		11201	3041	Financial Aid Admin Cost Allowa	0.00	\$28,000
19200030	Combined	Maintenance	11/13/2019	41465	2620	ECMC Foundation - POCoe	0.00	\$0
19200031	Restricted	Increase		41193	2052	Carl Perkins - Vocational Services	0.00	\$161,811
19200032	Restricted	Decrease		40112	2355	NSF INCLUDES	0.00	(\$60,857)
19200033	Unrestricted	Maintenance	11/13/2019	12005	3711	Northern Bookstore	0.00	\$0
19200034	Unrestricted	Increase		11302	1005	President's Discretionary	0.00	\$2,955
19200035	Unrestricted	Increase		11011	2431	Nursing Enhancement	0.00	\$8,750
BAR Net Total							211.30	\$28,693,225

**Northern New Mexico College
FY20 (2019-2020)**

**BAR Num 19200029
Friday, October 11, 2019**

Fund Type: Unrestricted

BAR Type: Increase

**Fun Nursing Enhancement
Org Nursing - Associates Degree**

Category	Account	Description	FTE	Amount
Revenue	11011-2431-58002-101	Prior Year Revenue	0.00	\$5,000
Revenue	11011-2431-58002-101	Prior Year Revenue	0.00	\$5,000
Revenue	11011-2432-58002-101	Prior Year Revenue	0.00	\$5,000
Revenue	11011-2432-58002-101	Prior Year Revenue	0.00	\$5,000
Revenue	11011-2432-58002-101	Prior Year Revenue	0.00	\$5,000
Revenue	11201-3041-54108-124	Federal Administrative Cost Allowance	0.00	\$1,500
Revenue	11201-3041-54108-124	Federal Administrative Cost Allowance	0.00	\$1,500
Total Revenue			0.00	\$28,000
Expense	11011-2431-71123-101	Professional Development	0.00	\$5,000
Expense	11011-2431-72123-101	In-State Travel	0.00	\$5,000
Expense	11011-2432-71123-101	Professional Development	0.00	\$5,000
Expense	11011-2432-71131-101	Supplies and Expense	0.00	\$5,000
Expense	11011-2432-72123-101	In-State Travel	0.00	\$5,000
Expense	11201-3041-71131-124	Supplies and Expense	0.00	\$1,500

Fun Financial Aid Admin Cost Allowance

Org Financial Aid Administration

Expense	11201-3041-72124-124	Out-of-State Travel	0.00	\$1,500
Total Expense			0.00	\$28,000
BAR Net Total Increase			0.00	\$28,000

Vice President for Finance and Administration

NNMC Board of Regents Representative

Northern New Mexico College
FY20 (2019-2020)

Fund Type: Restricted
BAR Type: Increase

Fun Indirect Cost Funds

Org Provost

Category	Account	Description	FTE	Amount
Revenue	11303-1007-80278-131	Transfer In Indirect	0.00	\$42
Revenue	11303-1007-80278-131	Transfer In Indirect	0.00	\$243
Revenue	11303-1007-80278-131	Transfer In Indirect	0.00	\$46
Revenue	11303-1007-80278-131	Transfer In Indirect	0.00	(\$167)
Revenue	11303-1020-80278-132	Transfer In Indirect	0.00	(\$2,668)
Revenue	11303-1020-80278-132	Transfer In Indirect	0.00	\$774
Revenue	11303-1020-80278-132	Transfer In Indirect	0.00	\$680
Revenue	11303-1020-80278-132	Transfer In Indirect	0.00	\$3,889
Revenue	11303-2052-80278-101	Transfer In Indirect	0.00	(\$500)
Revenue	11303-2268-80278-101	Transfer In Indirect	0.00	\$729
Revenue	11303-2355-80278-101	Transfer In Indirect	0.00	\$127
Revenue	11303-3052-80278-122	Transfer In Indirect	0.00	\$91
Revenue	40113-2355-54103-608	Federal Grants and Contracts Rev	0.00	\$62,597
Revenue	41102-3052-54103-191	Federal Grants and Contracts Rev	0.00	\$36,729

Fun College Assistance Migrant Program**Org Student Support Services**

Revenue	41102-3052-54103-608	Federal Grants and Contracts Rev	0.00	\$10,638
Revenue	41193-2052-54103-608	Federal Grants and Contracts Rev	0.00	(\$70,035)
Revenue	41193-2268-54103-608	Federal Grants and Contracts Rev	0.00	\$118,595
Total Revenue			0.00	\$161,811
Expense	11303-1007-71951-131	Indirect Cost	0.00	\$42
Expense	11303-1007-71951-131	Indirect Cost	0.00	\$243
Expense	11303-1007-71951-131	Indirect Cost	0.00	(\$167)
Expense	11303-1007-71951-131	Indirect Cost	0.00	\$46
Expense	11303-1020-71951-132	Indirect Cost	0.00	\$3,889
Expense	11303-1020-71951-132	Indirect Cost	0.00	\$680
Expense	11303-1020-71951-132	Indirect Cost	0.00	\$774
Expense	11303-1020-71951-132	Indirect Cost	0.00	(\$2,668)
Expense	11303-2052-71951-101	Indirect Cost	0.00	(\$500)
Expense	11303-2268-71951-101	Indirect Cost	0.00	\$729
Expense	11303-2355-71951-101	Indirect Cost	0.00	\$127
Expense	11303-3052-71951-122	Indirect Cost	0.00	\$91
Expense	40113-2355-61104-101	Faculty - Stipends/Honorariums	0.00	\$3,599
Expense	40113-2355-61106-101	Faculty Sal-Ovrld Non-Teaching	0.00	\$0

Fun NSF EDUCERE

Org Engineering

Expense	40113-2355-61451-101	Student Salaries	0.00	\$19,852
Expense	40113-2355-61505-101	Other Salaries - Temp	0.00	\$90
Expense	40113-2355-62111-101	Medicare	0.00	\$690
Expense	40113-2355-62112-101	FICA	0.00	\$1,159
Expense	40113-2355-62121-101	Retirement - ERA	0.00	\$2,212
Expense	40113-2355-62141-101	Retiree Health Care - ERA	0.00	\$476
Expense	40113-2355-62151-101	Health Insurance	0.00	\$498
Expense	40113-2355-62152-101	Dental Insurance	0.00	\$20
Expense	40113-2355-62153-101	Vision Insurance	0.00	\$10
Expense	40113-2355-62161-101	Basic Life	0.00	\$9
Expense	40113-2355-62180-101	Workers Compensation	0.00	\$51
Expense	40113-2355-62181-101	Workers Compensation Insurance Bill	0.00	\$787
Expense	40113-2355-62190-101	Unemployment Compensation	0.00	\$1,783
Expense	40113-2355-71123-101	Professional Development	0.00	\$1,450
Expense	40113-2355-71128-101	Software Purchases up to 999.99	0.00	\$0
Expense	40113-2355-71131-101	Supplies and Expense	0.00	\$4,565
Expense	40113-2355-71358-101	Student Stipends and Supplies	0.00	\$6,424
Expense	40113-2355-72120-101	Other Travel	0.00	\$1,250

Fun NSF EDUCERE

Org Engineering

Expense	40113-2355-72124-101	Out-of-State Travel	0.00	\$2,126
Expense	40113-2355-73103-101	Equipment 5000.00 and Over	0.00	\$14,557
Expense	40113-2355-73104-101	Electronics-Computer up to 4999.99	0.00	\$140
Expense	40113-2355-80178-101	Transfer Out Indirect	0.00	\$850
Expense	41102-3052-61301-122	Professional Salaries-FT	0.00	\$1,653
Expense	41102-3052-61451-122	Student Salaries	0.00	\$1
Expense	41102-3052-61505-122	Other Salaries - Temp	0.00	\$1
Expense	41102-3052-62111-122	Medicare	0.00	\$33
Expense	41102-3052-62112-122	FICA	0.00	\$140
Expense	41102-3052-62121-122	Retirement - ERA	0.00	\$1
Expense	41102-3052-62141-122	Retiree Health Care - ERA	0.00	\$1
Expense	41102-3052-62151-122	Health Insurance	0.00	\$1
Expense	41102-3052-62152-122	Dental Insurance	0.00	\$49
Expense	41102-3052-62153-122	Vision Insurance	0.00	\$4
Expense	41102-3052-62161-122	Basic Life	0.00	\$0
Expense	41102-3052-62180-122	Workers Compensation	0.00	\$12
Expense	41102-3052-62181-122	Workers Compensation Insurance Bill	0.00	\$257
Expense	41102-3052-62190-122	Unemployment Compensation	0.00	\$669

Fun College Assistance Migrant Program

Org Student Support Services

Expense	41102-3052-71106-122	Cell Phone-Pager Expense	0.00	\$0
Expense	41102-3052-71123-122	Professional Development	0.00	\$66
Expense	41102-3052-71131-122	Supplies and Expense	0.00	\$179
Expense	41102-3052-71145-122	Purchased Services	0.00	\$2,723
Expense	41102-3052-71552-122	IS Motor Pool Services	0.00	\$500
Expense	41102-3052-71555-122	IS Postage Services	0.00	\$35
Expense	41102-3052-71802-122	Grant Room-Board	0.00	\$4,471
Expense	41102-3052-71803-122	Grant Lunches-Meals	0.00	\$5,324
Expense	41102-3052-71805-122	Grant-Project Activities	0.00	\$553
Expense	41102-3052-71823-191	Stipend	0.00	\$10,001
Expense	41102-3052-71824-191	Transportation Allowance	0.00	\$3,908
Expense	41102-3052-71825-191	Tuition/Fees & Book/Supplies	0.00	\$18,820
Expense	41102-3052-72123-122	In-State Travel	0.00	\$89
Expense	41102-3052-72124-122	Out-of-State Travel	0.00	(\$883)
Expense	41102-3052-73104-122	Electronics-Computer up to 4999.99	0.00	(\$2,150)
Expense	41102-3052-80178-122	Transfer Out Indirect	0.00	\$911
Expense	41193-2052-71140-102	Educational Programming	0.00	(\$6,700)
Expense	41193-2052-73104-102	Electronics-Computer up to 4999.99	0.00	(\$60,000)

Fun Carl Perkins - Vocational Services

Org Arts

Expense	41193-2052-80178-102	Transfer Out Indirect	0.00	(\$3,335)
Expense	41193-2268-71131-102	Supplies and Expense	0.00	\$16,507
Expense	41193-2268-71145-102	Purchased Services	0.00	\$35,000
Expense	41193-2268-72124-102	Out-of-State Travel	0.00	\$3,559
Expense	41193-2268-73104-102	Electronics-Computer up to 4999.99	0.00	\$38,289
Expense	41193-2268-73105-102	Computer-Electr. 5000.00 and Over	0.00	\$20,380
Expense	41193-2268-80178-102	Transfer Out Indirect	0.00	\$4,861
Total Expense			0.00	\$161,811

BAR Net Total Increase 0.00 \$161,811

Vice President for Finance and Administration

NNMC Board of Regents Representative

**Northern New Mexico College
FY20 (2019-2020)**

Fund Type: Restricted
BAR Type: Decrease

Fun	Indirect Cost Funds				
Org	Provost				
Category	Account	Description	FTE	Amount	
Revenue	11303-1007-80278-131	Transfer In Indirect	0.00	(\$817)	
Revenue	11303-1007-80278-131	Transfer In Indirect	0.00	\$243	
Revenue	11303-1020-80278-132	Transfer In Indirect	0.00	(\$13,016)	
Revenue	11303-1020-80278-132	Transfer In Indirect	0.00	\$3,889	
Revenue	11303-2355-80278-101	Transfer In Indirect	0.00	(\$2,441)	
Revenue	11303-2355-80278-101	Transfer In Indirect	0.00	\$729	
Revenue	40112-2355-54103-608	Federal Grants and Contracts Rev	0.00	\$21,059	
Revenue	40113-2355-54103-608	Federal Grants and Contracts Rev	0.00	(\$70,504)	
Total Revenue			0.00	(\$60,857)	
Expense	11303-1007-71951-131	Indirect Cost	0.00	(\$817)	
Expense	11303-1007-71951-131	Indirect Cost	0.00	\$243	
Expense	11303-1020-71951-132	Indirect Cost	0.00	\$3,889	
Expense	11303-1020-71951-132	Indirect Cost	0.00	(\$13,016)	
Expense	11303-2355-71951-101	Indirect Cost	0.00	(\$2,441)	

Fun Indirect Cost Funds**Org Engineering**

Expense	11303-2355-71951-101	Indirect Cost	0.00	\$729
Expense	40112-2355-61106-101	Faculty Sal-Ovrld Non-Teaching	0.00	\$2,039
Expense	40112-2355-61451-101	Student Salaries	0.00	\$3,486
Expense	40112-2355-61505-101	Other Salaries - Temp	0.00	\$2,943
Expense	40112-2355-62111-101	Medicare	0.00	\$706
Expense	40112-2355-62112-101	FICA	0.00	\$1,876
Expense	40112-2355-62121-101	Retirement - ERA	0.00	\$1
Expense	40112-2355-62141-101	Retiree Health Care - ERA	0.00	\$3,028
Expense	40112-2355-62151-101	Health Insurance	0.00	\$1
Expense	40112-2355-62152-101	Dental Insurance	0.00	\$714
Expense	40112-2355-62153-101	Vision Insurance	0.00	\$161
Expense	40112-2355-62161-101	Basic Life	0.00	\$129
Expense	40112-2355-62180-101	Workers Compensation	0.00	\$5
Expense	40112-2355-62181-101	Workers Compensation Insurance Bill	0.00	\$697
Expense	40112-2355-62190-101	Unemployment Compensation	0.00	\$1,762
Expense	40112-2355-71145-101	Purchased Services	0.00	(\$2,409)
Expense	40112-2355-72123-101	In-State Travel	0.00	\$3,531
Expense	40112-2355-72124-101	Out-of-State Travel	0.00	(\$2,700)

Fun NSF INCLUDES

Org Engineering

Expense	40112-2355-73102-101	Equipment up to 4999.99	0.00	\$230
Expense	40112-2355-80178-101	Transfer Out Indirect	0.00	\$4,861
Expense	40113-2355-61104-101	Faculty - Stipends/Honorariums	0.00	(\$23,158)
Expense	40113-2355-61451-101	Student Salaries	0.00	(\$20,100)
Expense	40113-2355-62111-101	Medicare	0.00	(\$627)
Expense	40113-2355-62112-101	FICA	0.00	(\$2,682)
Expense	40113-2355-62121-101	Retirement - ERA	0.00	(\$3,219)
Expense	40113-2355-62141-101	Retiree Health Care - ERA	0.00	(\$463)
Expense	40113-2355-62180-101	Workers Compensation	0.00	(\$20)
Expense	40113-2355-62181-101	Workers Compensation Insurance Bill	0.00	(\$359)
Expense	40113-2355-62190-101	Unemployment Compensation	0.00	(\$606)
Expense	40113-2355-71123-101	Professional Development	0.00	(\$500)
Expense	40113-2355-71131-101	Supplies and Expense	0.00	(\$2,000)
Expense	40113-2355-72120-101	Other Travel	0.00	(\$500)
Expense	40113-2355-80178-101	Transfer Out Indirect	0.00	(\$16,270)
Total Expense			0.00	(\$60,857)

Fun NSF EDUCERE

Org Engineering

BAR Net Total Decrease

0.00

(\$60,857)

Vice President for Finance and Administration

NNMC Board of Regents Representative

**Northern New Mexico College
FY20 (2019-2020)**

**BAR Num 19200034
Friday, November 01, 2019**

**Fund Type: Unrestricted
BAR Type: Increase**

Fun President's Discretionary
Org President

Category	Account	Description	FTE	Amount
Revenue	11302-1005-58001-131	Other Revenue	0.00	\$555
Revenue	11302-1005-58087-604	Vending Commission	0.00	\$2,400
Total Revenue			0.00	\$2,955
Expense	11302-1005-71131-604	Supplies and Expense	0.00	\$2,400
Expense	11302-1005-72124-131	Out-of-State Travel	0.00	\$555
Total Expense			0.00	\$2,955
BAR Net Total Increase			0.00	\$2,955

Vice President for Finance and Administration

NNMC Board of Regents Representative

Northern New Mexico College
FY20 (2019-2020)

BAR Num 19200035
 Tuesday, November 12, 2019

Fund Type: Unrestricted
BAR Type: Increase

Fun Nursing Enhancement
 Org Nursing - Associates Degree

Category	Account	Description	FTE	Amount
Revenue	11011-2431-58002-101	Prior Year Revenue	0.00	\$3,750
Revenue	11011-2431-58002-101	Prior Year Revenue	0.00	\$5,000
Total Revenue			0.00	\$8,750
Expense	11011-2431-71145-101	Purchased Services	0.00	\$3,750
Expense	11011-2431-73104-101	Electronics-Computer up to 4999.99	0.00	\$5,000
Total Expense			0.00	\$8,750
BAR Net Total Increase			0.00	\$8,750

 Vice President for Finance and Administration

 NNMC Board of Regents Representative