

NORTHERN New Mexico College



Admissions Application Packet for International Students (Non-Athletes)

Application Deadlines:

Fall Semester: *May 1*
Spring Semester: *October 1*
Summer Session: *March 1*

Please make sure you include all the checklist items below in your packet. Email all items together to admissions@nnmc.edu.

☐ Application form

☐ The Certificate of Financial Responsibility Form (see form included on page 4 and 5)

The issuance of visa paperwork requires proof of adequate funding. The grid on the back of the certificate form must be completed so we can see the sources and amounts of support for one academic year (Fall and Spring semesters) you will be at Northern. Any personal or family support for the first year must be in liquid assets (money from the bank). Personal or family support for subsequent years may come from whatever source is appropriate. Family sponsors must sign under "verification", near the bottom of the certificate, signifying their willingness to contribute the stated amounts to your support. **You, the student, must also sign and date this certificate.**

We need supporting documentation of all the funding that you and your sponsors declare on the certificate. Bank statements must come directly to us from the bank; certification of yearly income must come from the employer; business profits should be shown on copies of tax returns, etc. to verify the amounts states on the certificate.

☐ Proof of English Competency

If English is not an official language of your country of citizenship, part of your admission requirement is that you provide proof of your ability to function within the setting of English-only classes. There are a variety of test instruments which are acceptable to demonstrate your abilities;

1. **TOEFL iBT** Minimum total score of 80; not less than a 20 in **each** area (Writing, Speaking, Reading, and Listening) Paper-based tests are no longer acceptable.
2. **IELTS** Test Type 2 (Academic) 6.5 min. score (www.ielts.org)
3. **Duolingo English Test** Minimum score of 115 (<https://www.englishtest.duolingo.com/applicants>)
4. **High School diploma** issued by an accredited high school in the United States.

☐ Proof of Academic Competency

In order to meet admission requirements, you must demonstrate that you have completed secondary school by having the school provide us with an official transcript directly from the institution. Non-English transcripts must be accompanied by a certified English translation such as InCred (<https://www.incredevals.org/>), which will be required for NAIA eligibility.

College transcripts: If you are now attending or *have ever* taken college-level courses, we must receive an official transcript from **each** college attended.

☐ Proof of Insurance (Major Medical coverage)

One of the costs which you must incur is the purchase of a major medical insurance policy. If you do not already have such coverage, you will have to buy a policy that will cover you while in country. **The policy must have an expiration date of no less than one year from the date of issue.** We must require this because both state law and federal regulations require that you fully support yourself while studying in the United States.

☐ Copy of Passport

Post -Secondary School(s): If you are currently attending a college or university, or have taken any post-secondary courses for credit, list all colleges/universities in order of attendance (most recent first).

Institution	Location	Date of attendance Please include start-end dates (mm/yyyy)

Are you in good standing at the last institution attended? (i.e. eligible to return to that institution) YES ☐ NO ☐
**A transfer eligibility form for F-1 students will be sent to the last institution attended.*

Do you plan to come to the U.S with spouse and/or children? Yes ☐ No ☐

If yes, please list their names, birth dates, relationship, country of birth, and country of citizenship:

Name	Date of Birth	Relationship	Country of Birth	Country of Citizenship

Please check to see that you have provided all possible information on this form; omitting information will only delay the application process. Please read the following before you sign. This application is not complete without your signature and date!

I certify that all information given in this application is complete and accurate to the best of my knowledge. If I'm accepted as a student at Northern New Mexico College, I agree to conform to and abide by all rules, regulations, and procedures of the college. Misrepresentation in any statement by me will be considered adequate grounds for denial of admission, for cancellation of registration, or suspension from the College.

Signature

Date

Estimated Costs per Academic Year for International Students

This chart represents an average annual cost of attendance for international students. This is the amount you must show in your certificate of financial responsibility in order to support yourself as a student at Northern.

Expense Category	Academic Year
Tuition and Fees	\$14,328
Books and Supplies	\$2,000
Medical Insurance	\$1,200
Personal Expenses	\$3,510
Transportation	\$3,000
Food and Housing	\$12,540
TOTAL COSTS	\$35,378

CERTIFICATE OF FINANCIAL RESPONSIBILITY

Meeting Estimated Expenses

Before we can issue visa eligibility documents, we need to know that you'll have sufficient financial support to complete your educational program at Northern. Please see the chart below for the estimated cost of attendance. On the sheet with the grid, you will complete the information to show the sources of funding that you will use to finance your education. The total for each of the years must equal or exceed the estimated expense for your first year of college (Fall and Spring semesters).

SOURCE OF FUNDS

Personal Funds

Family/Relative Sponsor

Loans

Other (Stocks, Bonds, etc.)

REQUIRED SUPPORTING DOCUMENTATION

Statement directly from bank indicating current balance and total deposits over the previous year. No photocopies.

Signatures of sponsors on this form. Bank statements (as above) plus verification of other potential support, such as employer's statement of yearly income, tax returns allowing business profits, etc. No photocopies.

Official letter, directly from credit union institution indicating approval of the loan, the applicant's name, and the loan amount. No photocopies.

Documents proving the ownership of property, stocks, or bonds which can be converted to cash. No photocopies.

Source of funds to be used for your support	Amount available in U.S. Dollars			REQUIRED DOCUMENTATION
	Year 1	Year 2	Year 3	
A. Personal Funds				
Name of Bank	_____	_____	_____	Statement from Bank
Account Holder	_____	_____	_____	
B. Family/Relative Sponsor				
Name	_____	_____	_____	Statement from Bank Signatures below (Section A)
Name	_____	_____	_____	
C. Other (Stocks, bonds, etc.)				
(Specify source and type of support)	_____	_____	_____	Original bank statements, affidavits, or sworn statements
(Specify source and type of support)	_____	_____	_____	
TOTALS				
	_____	_____	_____	

VERIFICATION SIGNATURES (REQUIRED):

A. This is to verify that I (we) the undersigned have agreed to provide the funds indicated to the applicant for the purposes of full-time study at Northern New Mexico College, and I (we) are submitting bank statements indicating the availability of these funds. All sponsors must submit proper documentation and must sign below.

_____ <i>Family/Relative Sponsors Signature</i>	_____ <i>Name (please print)</i>	_____ <i>Date</i>	_____ <i>Relationship to Applicant</i>
_____ <i>Family/Relative Sponsors Signature</i>	_____ <i>Name (please print)</i>	_____ <i>Date</i>	_____ <i>Relationship to Applicant</i>

THIS FORM IS NOT COMPLETE WITHOUT YOUR (THE APPLICANT'S SIGNATURE)

B. This is to certify that the information given on this form is complete and accurate to the best of my knowledge. I am fully aware that any false or misleading statements will result in an automatic denial of admission.

_____ <i>Applicants Signature</i>	_____ <i>Date</i>
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